

# Graduate Admission to Fall Term

---

Recommended Application Deadline: Two weeks prior to earliest course.

## Instructions – Admission to Graduate School

### Non-Degree Seeking Students

Non-Degree seeking students are those who take classes for purposes other than pursuing a graduate degree. They are not eligible for financial aid.

1. Complete the admission/registration form on page 19.
2. The \$35.00 application fee is not required of non-degree seeking applicants. However, if you later apply to a **degree program**, the \$35.00 fee must accompany that application. Further, if you apply to a second degree program or change degree programs, the fee will again be charged.
3. Be sure you have had the required immunizations. See page 17 for more information.
4. Return the form to the Graduate School at the address shown on the application/registration form.
5. Refer to the Registration and Payment section below for payment options.

### Returning Graduate Students

1. Contact the Graduate School at (605) 688-4181 to reactivate your previous admission status.
2. Refer to the Registration and Payment section below for registration and payment options.

### Degree Seeking Students

Degree seeking students are those who take classes for the purpose of completing a master's or doctorate degree. Please use the degree-seeking application located on the graduate school Web page at:

**[www3.sdstate.edu/academics/graduateschool/formsanddocuments](http://www3.sdstate.edu/academics/graduateschool/formsanddocuments).**

You must be admitted BEFORE you can register for a course. Refer to the Registration and Payment section below for payment options.

## Instructions for Registration and Payment

1. Registration of courses may be completed by one of the following methods:
  - a. Complete the form on page 19 for graduate courses and fax the completed admission/registration form to (605) 688-6167 or mail the completed admission/registration form to the address shown on the application/registration form.
  - c. Call the Graduate School at (605) 688-4181 for graduate courses.
2. Payment may be made by one of the following methods:
  - a. Online payments using SDePay (refer to SDePay section on page 7)
  - b. Pay in person at Volstorff Ballroom, Student Union, on September 2 – 4, 2008, from 8:30 am to 4:00 pm
  - c. Pay in person at SDSU Cashier's Office, SAD 301, from 9:00 am – 4:00 pm.  
(Cashiers Office closed September 2-4, 2008)
  - d. Mail payment to SDSU Cashier's Office, SAD 301, Box 2201, Brookings, SD 57007. Payment must be received by the Cashiers Office on or before September 4, 2008 to avoid late fees.

**Note:** Credit and debit card payments can only be made through SDePay.